

Data collection for AC inspection quotation

Please return the completed form to: anthony@monument-info-search.co.uk or fax to 0844 8000529.

Client details:			
Company name and address:			
Contact name:	Tel:	Email:	
Air conditioning system details:			
Address of property to be inspected including postcode:			
<p>Please provide an overview of the system/s in the building used for comfort conditioning (e.g. a 9,000 m² office building with air-cooled chillers serving air handling units(AHU) and fan coils (FCU), with supplementary (split/window) cooling units. The building is split into 2 separately controlled zones, with chillers serving AHU and FCU on South and a chiller serving AHU only on North):</p>			
Control Zone 1	Control Zone 2	Control Zone 3	Control Zone 4
No chillers:	No chillers:	No chillers:	No chillers:
No AHUs:	No AHUs:	No AHUs:	No AHUs:
No FCUs:	No FCUs:	No FCUs:	No FCUs:
No local units:	No local units:	No local units:	No local units:
Total kW cooling:	Total kW cooling:	Total kW cooling:	Total kW cooling:
Supporting information:			
Is there a full list of all* a/c plant including make, model, serial no, kW cooling capacity, refrigerant type, & location of all indoor & outdoor plant? <i>*Important: only required for comfort cooling systems, and only to include process cooling where supplied on one system with comfort cooling.</i>			
Is there a schematic diagram & description of the system & control zones?			
Are there scaled/dimensioned floor plans of the building?			
Is there a description of the method of control of temperature and periods of occupation?			
Is there an overview and description of the system design, including cooling load of systems?			
Are there details of occupancy levels and records of issues/complaints?			
Are there commissioning details available for the air handling systems or other details of air delivery and extract rates to enable specific fan powers to be estimated?			
Is there a Building Management System (BMS) in use?			

Important Notification

1. Our quotation will be based on systems listed within this document by the client.
2. Any system found on site requiring inspection, but previously not listed here, will require a quote variation there and then prior to proceeding with the inspection. Please contact us if you required a pre-site inspection to determine what equipment needs to be quoted for under EPDB Article 9 Legislation.